

**COATESVILLE AREA SCHOOL DISTRICT**  
**SPECIAL SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**JANUARY 8, 2019**  
*(Immediately Following Committee Meetings)*

**OPENING ACTIVITIES**

**1. CALL TO ORDER at 9:53 P.M.**

**2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

**3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**5. ROLL CALL**

**Board of School Directors**

Robert J. Fisher, President - <i>present</i>	<i>(Education Committee)</i>
Thomas N. Keech, Vice President - <i>present</i>	<i>(Finance Committee)</i>
Henry J. Assetto – <i>present</i>	<i>(Education Committee)</i>
Bashera Grove - <i>absent</i>	<i>(Operations Committee)</i>
James Hills - <i>present</i>	<i>(Finance Committee)</i>
Robert T. Marshall, Jr. - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Brandon J. Rhone – <i>present</i>	<i>(Operations &amp; Policy Committees)</i>
Thomas Siedenbuehl - <i>absent</i>	<i>(Policy Committee)</i>
Ann M. Wuertz - <i>present</i>	<i>(Finance &amp; Operations Committees)</i>

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Jeffrey Ammerman, Director of Business Administration - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

**Student Representatives**

Diamond Marrow, Senior Class Representative – *not present*  
Beamlak Abraham, Junior Class Representative - *not present*

**Solicitor**

Michael I. Levin, Esquire - *not present*

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA** (*Robert Fisher, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- E. Student Adjudications – Student 10002139
- M. 1. a. 2) HR Addendum - New Appointment: Chelsea Kendall, Mathematics Teacher, SBMS

Motion: Tom Keech

Second: Ann Wuertz

Vote: 7-0-0

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. (*Enclosure*)

**B. Release and Settlement Agreement – Student 10009898**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Student 10009898, as presented. (*Confidential Enclosure*)

**C. Independent Contractor’s Contract – Student 10014369**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Independent Contractor’s Contract for Student 10014369, as presented. (*Confidential Enclosure*)

**D. Independent Contractor – Student 10003107**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Independent Contractor’s Contract for Student 10003107, as presented. (*Confidential Enclosure*)

**E. Student Adjudications**

**RECOMMENDED MOTION:** That the Board of School Directors approve the student adjudications, as presented below:

<b><u>10002139</u></b>	10003798
10004723	60000760
90001146	90001803
90003138	90003139

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 6-0-1  
Abstained: Wuertz

**F. NSF STEM Partnership – Cheyney University**

**RECOMMENDED MOTION:** That the Board of School Directors authorize the superintendent to write a letter of support stating CASD’s interest in partnering with Cheyney University on the NSF Grant. (*Enclosure*)

**G. Transition Quality Empowerment Project (TOEP)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Letter of Collaboration between George Washington University, the Parent Education and Advocacy Leadership (PEAL) Center and CASD and that the District accept the \$7,000 grant fund. (*Enclosure*)

**H. Change Order No. 3 – Guy M. Cooper – East Fallowfield Elementary School Boiler Project**

**RECOMMENDED MOTION:** That the Board of School Directors approve Change Order No. 4EFBR-003 to the East Fallowfield ES Boiler Project, at a cost of \$6,795, as presented. (*Enclosure*)

**I. A. J. Blosenki, Inc. Trash & Recycling Service – Service Agreement / Proposal**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with A. J. Blosenski, Inc. to provide trash hauling services at a cost of \$154.51 per month. (*Enclosure*)

**J. Develop a Contract with ABM Industries Group LLC for Custodial Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Business Manager and Solicitor to develop a three (3) year contract with ABM Industries Group LLC for custodial services effective June 10, 2019 per the terms of their RFP response (General Cleaning \$18.25/hour, Day Porter \$18.50/hour, Floor Technician \$19.00/hour, Supervisor \$24.00/hour with a 2.5% increase in years 2 and 3). (*Enclosure*)

**K. Confidential Release and Settlements Agreements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreements for the following:

Employee #011892	Employee #012123	Employee #012132
Employee #012332	Employee #012535	Employee #012855
Employee #013150		

**L. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Peleckis, Joseph, Assistant Principal for the Coatesville Area Senior High School. Letter Dated: 12/18/2018. Reason: Personal. Effective: 2/21/2019.

b. CATA

- 1) Finkbohner, Kristen, Kindergarten Teacher for Reeceville Elementary School. Letter Dated: 12/17/2018. Reason: Personal. Effective: 2/15/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Mohler IV, Charles, Mathematics Teacher for South Brandywine Middle School. Posted: 11/5/2018. Salary: \$63,931 (prorated). Level: M. Step: 12. Professional Employee Contract. Degree: BS—Mathematics, West Chester University; MS—Education, Cabrini College. Certifications: Mathematics 7-12, Principal PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Monaghan-Brignola, Kelly, Special Education Teacher for King’s Highway Elementary School. Posted: 10/25/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BA—Elementary and Special Education, Western Governors University. Certifications: Special Ed PK-8, Grades PK-4. Effective: 1/18/2019. SP4: Approved. Pending 168 Forms.
- 3) Sypher-Hoinowski, Cheryl, ESL Teacher for Reeceville Elementary School. Posted: 11/8/2018. Salary: \$59,531 (prorated). Level: M. Step: 10. Professional Employee Contract. Degree: BA—Spanish, Lebanon Valley College; M. Ed.—Education, Cabrini College. Certifications: English 7-12, Spanish PK-12, Program Specialist English as a Second Language. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Amos, Nicole, Principal’s Secretary for the Coatesville Area Senior High School. Posted: 10/3/2018. Salary: \$15/hour. Effective: 1/2/2019. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Hydutsky, Domenica, Mentor for Asley Viscuso for Scott Middle School. Posted: 8/8/2018. Salary: \$500 (prorated). Effective: 1/2/2019. SP4: Staff.

- 2) Wolstenholme, David, Assistant Swim Coach for the Coatesville Area High School Campus. Posted: 11/12/2018. Salary: \$3,495.25 (prorated). SP4: Approved. Pending 168 Forms.
3. **Leave(s) of Absence**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:
- a. ADMINISTRATION
    - 1) Colf, Jeffery, Assistant Principal for the Coatesville Area Senior High School. Effective: 10/1/2018—TBD.
    - 2) Wallace, Wayne, Principal for East Fallowfield Elementary School. Effective: 11/14/2018—4/1/2019.
  - b. CATSS
    - 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—1/18/2019.
  - c. FEDERATION
    - 1) Faust, Ernest, Custodian for the Coatesville Area Senior High School. Effective: 12/11/2018—1/16/2019.
4. **Change of Status**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:
- a. ADMINISTRATION
    - 1) Stauffer, Maria, move from ELA Teacher for North Brandywine Middle School to Interim Assistant Principal for North Brandywine Middle School. Effective: 1/9/2019. SP4: Staff.

**M. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Canning, Jessica, Elementary Teacher for Rainbow Elementary School. Posted: 12/4/2018. Salary: \$58,731 (prorated). Level: B+24. Step: 11. Temporary Professional Employee. Degree: BA—Elementary Education, Penn State University. Certification: Elementary K-6. Grades 4-8 (All Subjects 4-6, Science 7-8), Technology Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

- 2) Kendall, Chelsea, Mathematics Teacher for South Brandywine Middle School. Posted: 11/5/2018. Salary: \$44,131 (prorated). Level: B+24. Step: 1. Temporary Professional Contract. Degree: BS—Business Administration, Shippensburg University. Certifications: Grades 4-8 (All Subjects 4-6, Mathematics 7-8). Effective: TBD. SP4: Approved. Pending 168 Forms.

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 6-0-1  
Abstained: Wuertz

**2. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Colf, Jeffery, Assistant Principal for the Coatesville Area Senior High School. Effective: 10/1/2018 - 1/8/2019.

b. CATA

- 1) Davis, Alicia, Teacher for Caln Elementary School. Effective: 11/12/2018 - 2/8/2019.

**3. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Schlosser, Thora, move from Special Education Teacher for the Coatesville Area Senior High School to Special Education Teacher for King's Highway Elementary School. Posted: 10/25/2018. Effective: 1/22/2019.

**ADJOURNMENT**

This meeting was adjourned at 10:01 p.m. on a motion by Brandon Rhone and seconded by Ann Wuertz.

Respectfully submitted,

---

Karen M. Hall, School Board Secretary

*Anyone wishing to view the video of this meeting may visit our website.*